

Brilley Parish Council

The Parish Councillors are summoned to the Ordinary Meeting of Parish Council meeting on
Monday 13th July 2026 at 7.30pm in Brilley Village Hall

AGENDA

- 1. To receive apologies of absence**
- 2. To receive declarations of interest and written applications for dispensation**
- 3. To adopt minutes of previous meetings – 11th May 2026 (both Annual Parish Meeting and Annual General Meeting)**
- 4. Public Forum –**
 - 4.1. Ward Councillor – To receive report
 - 4.2. Local Residents – At Chairman's discretion, up to 10 mins will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins per person is allowed. Item is not for comment on parish council discussions or decisions. Issues raised will be in public minutes and may be videoed or recorded.
- 5. Planning – to comment/note on planning applications determined by Herefordshire Council**
 - 5.1 P242683 – ENFORCEMENT UPDATE - Retrospective application for a horse blanket washdown room with w.c. & parking area for a caravan to be used as an office/welfare unit for the equestrian business.
 - 5.2 P261877 – Full Householder Planning Permission : Tan House, Whitney-on-Wye, Hereford HR3 6HH – Single storey extension
 - 5.3 P261898 – Listed Building Consent : Tan House, Whitney-on-Wye, Hereford HR3 6HH – Single storey extension
- 6. Financial Procedures – To note financial position, bank reconciliation and consider the following payments and income against budget.**
 - 6.1 To agree payments can be made in accordance with budget
 - 6.1.1 Clerk salary as per the Contract of Employment – June 2026
 - 6.1.2 Clerk salary as per the Contract of Employment – July 2026
 - 6.1.3 Autela Payroll Services £82.36 Inv No 17454
 - 6.2 To note/reaffirm the following payments made which have been pre-approved:
 - 6.2.1 Unity Bank Charges £7.00 monthly by direct debit
 - 6.2.2 Community First Insurance from 01.06.2026 to 31.05.2027 £203.94
 - 6.2.3 A Littleworth – reimbursement of stationary costs £16.56
 - 6.3 To note the following payments received:
NONE
 - 6.4 Lengthsman Payments
Newly appointed Lengthsman, Aaron Lewis, will carry out works within the Village according to the Lengthsman Schedule. Parish Councillors to AGREE to paying Mr Lewis on a monthly basis in accordance with the Schedule. It will then be reaffirmed during our bi-monthly meetings.
- 7. Parish Reports and Issues –**
 - 7.1 Update Lengthsman Schedule
 - 7.2 Smart Water - update

7.3 Cwm Thomas Lane

7.4 Allocating reserves

7.5 NatWest compensation

7.6 To agree adding Councillors to the banking signatory list

7.7 Holborn Lane and Chapel Road traffic advisory signs

7.8 HMRC VAT Claim 126

7.9 Brilley fly tipping

8. Items for next agenda (no discussion)

9. To consider date of next meeting- 14th September

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