

Brilley Parish Council

The Parish Councillors are summoned to the Ordinary Meeting of Parish Council meeting on
Monday 12th January 2026 at 7.30pm in Brilley Village Hall

AGENDA

- 1. To receive apologies of absence**
- 2. To receive declarations of interest and written applications for dispensation**
- 3. To adopt minutes of previous meetings – 10th November 2025**
- 4. Public Forum –**
 - 4.1. Ward Councillor – To receive report
 - 4.2. Local Residents – At Chairman's discretion, up to 10 mins will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins per person is allowed. Item is not for comment on parish council discussions or decisions. Issues raised will be in public minutes and may be videoed or recorded.
- 5. Planning – to comment/note on planning applications determined by Herefordshire Council**
 - 5.1 P252610/L – Listed Building Consent: Tan House, Whitney-on-Wye, Hereford, HR3 6HH
Proposed urgent emergency works to stabilise Tan House Barn including new repairs and like-for-like repairs to roof covering, timber frame and stonework and the addition of new Douglas Fir feather edged cladding. Part Retrospective.
Parish Council commented: "Brilley Parish Council have no objections to this planning application. The works are necessary and does not conflict with our NDP"
APPROVED WITH CONDITIONS
- 6. Financial Procedures – To note financial position, bank reconciliation and consider the following payments and income against budget.**
 - 6.1 To agree payments can be made in accordance with budget
 - 6.1.1 Clerk salary as per the Contract of Employment – January 2026 (FR26)
 - 6.1.2 Autela Payroll Services 16332 £90.00 (FR27)
 - 6.2 To note/reaffirm the following payments made which have been pre-approved:
 - 6.2.1 Unity Bank Charges £6.00 monthly by direct debit
 - 6.2.2 Clerk salary as per the Contract of Employment – December
 - 6.3 To note the following payments received:
NONE
- 7. Parish Reports and Issues –**
 - 7.1 To adopt Expenses 2026 Policy
 - 7.2 To agree the final figure of £829.33 for Natwest compensation claim broken down by :
PKF charge £700.00
Councillor travel expenses £129.33
 - 7.3 To review the Lengthsman Schedule
 - 7.4 Smart Water
 - 7.5 Councillor vacancy

7.6 Holborn Lane/Chapel Road

7.7 Village Hall grass cuttings cost contribution

7.8 Hay & District Dial-a-Ride Transport

7.9 Lengthsman update

8. Items for next agenda (no discussion)

9. To consider date of next meeting- 9th March 2026

Amber Littleworth – Parish Clerk Tel: 07887442518 Email: clerk@brilley-pc.gov.uk