Section 1 – Annual Governance Statement 2024/2025

EXPLANATIONS

1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.

   NO

   Explanation: Brilley Parish Council were unable to approve 2024/2025 AGAR before the statutory deadline of 1st July 2025. An extension was granted by PKF until 31st July 2025.

2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.

   NO

   Explanation: Brilley Parish Council were unable to access Parish Bank Account from January 2024-January 2025 due to mandate issues. We were unable to carry out bank reconciliations and make any arrangements with public money during that time.

3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.

   NO

   Explanation: Brilley Parish Council were unable to complete the 2023/2024 AGAR Forms within the time period nor set a public rights period.

4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.

   NO

   Explanation: Brilley Parish Council were unable to complete the 2023/2024 AGAR Forms within the time period nor set a public rights period.

5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.

   NO

   Explanation: Brilley Parish Council was aware of the risk of not being able to access its bank account. We made the changes of opening up a new bank account with a secure system and online banking. Once that account was open in September 2024, we were able to carry out monthly bank reconciliations and record monthly cash books and budget check. However, prior to September 2024, we were unable to carry out such record keeping since January 2024.

6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.

   NO

   Explanation: Brilley Parish Council were unable to carry out monthly book keeping checks due as a result of the mandate issues we faced with the bank.

7. We took appropriate action on all matters raised in reports from internal and external audit.

   NO

   Explanation: Brilley Parish Council were unable to carry out internal/external audits in 2023/2024 as a result of the mandate issues we faced with the bank.

A Littleworth
Clerk & RFO
04.07.2025