

Brilley Parish Council

The Parish Councillors are summoned to the Ordinary Meeting of Parish Council meeting on
Monday 5th May 2025 at 7.00pm in Brilley Village Hall

AGENDA

- 1. To elect a Chairperson**
- 2. To elect Vice Chair**
- 3. To receive apologies of absence**
- 4. To receive declarations of interest and written applications for dispensation**
- 5. To adopt minutes of previous meetings – Annual Parish Meeting 13th May 2024 and Parish Council meeting 10th March 2025**
- 6. Public Forum –**
 - 6.1. Ward Councillor – To receive report
 - 6.2. Local Residents – At Chairman's discretion, up to 10 mins will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins per person is allowed. Item is not for comment on parish council discussions or decisions. Issues raised will be in public minutes and may be videoed or recorded.
- 7. Planning – to comment/note on planning applications determined by Herefordshire Council**

None
- 8. Financial Procedures – To note financial position, bank reconciliation and consider the following payments and income against budget.**
 - 8.1 To agree payments can be made in accordance with budget
 - 8.1.1 Clerk salary as per the Contract of Employment – May
 - 8.1.1 P G Watts – Lengthsman B24.12 £245.00
 - 8.2 To note/reaffirm the following payments made:
 - 8.2.1 Unity Bank Charges £6.00 monthly by direct debit
 - 8.2.2 Clerk salary as per the Contract of Employment – April
 - 8.2.3 Village Hall donation for 2024 £1,200.00
 - 8.3 To note the following payments received:
 - 8.3.1 HCC Creditors - £5,750.00
- 9. Parish Reports and Issues –**
 - 9.1. Verges
 - 9.2. Insurance
 - 9.3. Update on road issues
 - 9.4. Grants and Donations Policy
 - 9.5. To approve holiday leave for Clerk
- 10. Items for next agenda (no discussion)**
- 11. To consider date of next meeting- 14th July 2025**

Amber Littleworth – Parish Clerk Tel: 07887442518 Email: clerk@brilley-pc.gov.uk