

Brilley Parish Council

The Parish Councillors are summoned to the Ordinary Meeting of Parish Council meeting on
Monday 10 March 2025 at 7.30pm in Brilley Village Hall

AGENDA

- 1. To receive apologies of absence**
- 2. To receive declarations of interest and written applications for dispensation**
- 3. To adopt minutes of previous meeting – 13th January 2024**
- 4. Public Forum –**
 - 4.1. Ward Councillor – To receive report
 - 4.2. Local Residents – At Chairman's discretion, up to 10 mins will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins per person is allowed. Item is not for comment on parish council discussions or decisions. Issues raised will be in public minutes and may be videoed or recorded.
- 5. Planning – to comment/note on planning applications determined by Herefordshire Council**
 - 5.1 APPEAL P240298 & P240655– Land at Mahollam Road, Huntington, Kington HR5 3PU
The erection of polytunnels and associated infrastructure essential for blueberry and cherry production (part retrospective)
Appeal start date: 13 February 2025
Appeal Reference Numbers: APP/W1850/W/24/3351880 & APP/W1850/W/24/3355953
PLEASE NOTE FROM HEREFORDSHIRE COUNCIL – “We have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal, unless you withdraw your representation by **20 March 2025.**”
- 6. Financial Procedures – To note financial position, bank reconciliation and consider the following payments and income against budget.**
 - 6.1 To agree payments can be made in accordance with budget
 - 6.1.1 Clerk salary as per the Contract of Employment – March
 - 6.1.2 P G Watts – Lengthsman B24.10 £315.00
 - 6.1.3 HALC H2356 Internal Audit 23/24 £300.00
 - 6.1.4 P G Watts – Lengthsman B24.11 £195.00
 - 6.1.5 Clerk travel expenses from September 2023 to March 2025 £148.50
 - 6.1.6 Clerk work from home allowance as per the Contract of Employment from Sept 23 – Sept 24
 - 6.2 To consider continuing the HALC subscription for 2025/26 (Inv H5016) and agree the fee
 - 6.3 To note/reaffirm the following payments made:
 - 6.3.1 P G Watts – Lengthsman B24.09 £345.00
 - 6.3.2 Clerk salary as per the Contract of Employment – January
 - 6.3.3 Bank Service Charge £6.00
 - 6.3.4 ICO (Direct Debit) £47.00
 - 6.3.5 TRANSFER to BPC SAVINGS ACCOUNT £15,000.00
 - 6.3.6 Clerk salary as per the Contract of Employment – February
 - 6.3.7 Community First Insurance from 01.06.24-31.05.25 £152.62
 - 6.3.8 Unity Bank Charges £6.00 monthly by direct debit
- 7. Parish Reports and Issues –**
 - 7.1. NatWest compensation update
 - 7.2. Audit update
 - 7.3. 6 monthly budget review
 - 7.4. Verges
 - 7.5. Website review update

- 7.6. Adopt the Reserves Policy
- 7.7. Adopt the Grant/Donations Policy
- 7.8. Litter picking
- 7.9. Agree AGM 2025
- 7.10. NDP review
- 7.11. To add Cllr Bufton to our banking signatory

8. Items for next agenda (no discussion)

9. To consider date of next meeting- 12 May 2025

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