

Brilley Parish Council

The Parish Councillors are summoned to the Ordinary Meeting of Parish Council meeting on
Monday 8 July 2024 at 7.30pm in Brilley Village Hall

AGENDA

- 1. To receive apologies of absence**
- 2. To receive declarations of interest and written applications for dispensation**
- 3. To adopt minutes of previous meeting – 13 May 2024**
- 4. Public Forum –**
 - 4.1. Ward Councillor – To receive report
 - 4.2. Local Residents – At Chairman's discretion, up to 10 mins will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins per person is allowed. Item is not for comment on parish council discussions or decisions. Issues raised will be in public minutes and may be videoed or recorded.
- 5. Planning – to consider/note planning applications determined by Herefordshire Council**
 - 5.1 Planning Consultation - P241410/F - Land East of Brynafal Lane & North of Yew Tree Cottage, Rhydspence, Herefordshire.
Proposed conversion, extension and change of use of stone barn to 3-bedroom self-build dwelling, including construction of detached garage/live-work space, modest enlargement of approved curtilage and ground mounted solar panels (alternative scheme to approval ref: 202206).
COMMENTS DUE BY 09/07/2024
- 6. Financial Procedures – To note financial position, bank reconciliation and consider the following payments and income against budget.**
 - 6.1 To agree payments can be made in accordance with budget
 - 6.1.1 Clerk salary for May as per the Contract of Employment
 - 6.1.2 Clerk salary for June as per the Contract of Employment
 - 6.1.3 P G Watts Lengthsman B24.02 £335.00
 - 6.1.4 P G Watts Lengthsman B24.03 £325.00
 - 6.1.5 Eyelid Productions Annual website support Inv-3585 £100.00
 - 6.1.6 Community First Zurich Insurance £152.62
 - 6.2 To note payments made between Parish Council meetings in accordance with budget –
NONE
 - 6.3 To note bank reconciliation
Period covered:
Previous balance:
Paid in:
Withdrawn:
Balance as of £

**Unable to carry out bank reconciliation or make any payments due to NatWest Mandate issues
Clerk and Councillors to update accordingly and provide a full bank reconciliation when able to
do so**
- 7. Parish Reports and Issues –**
 - 7.1. Review banking situation
 - 7.2. PC Magazine and other communications
 - 7.3. Audit update
 - 7.4. Insurance update
 - 7.5. Correspondence

8. Items for next agenda (no discussion)

9. To consider date of next meeting- 9 September 2024

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