

Brilley Parish Council

Minutes of the Ordinary Meeting of Parish Council meeting on
Tuesday 14th November 2023 at 19.30 in Brilley Village Hall

In attendance: Alasdair Stevenson (AS, Vice Chairman), Liz Tucker (LT), Steve Anning (SA) and
Amber Littleworth, Parish Clerk

1. To receive apologies of absence – Adrian Chapman and Gareth Bufton
2. To receive declarations of interest and written applications for dispensation – none received
3. To adopt minutes of previous meeting – 11th September and 21st September 2023 – the Minutes were agreed by all present to be a true account of the meeting- AS proposed the minutes be adopted and LT seconded – the minutes were therefore ADOPTED and SIGNED.
4. Public Forum –
 - 4.1. Ward Councillor – update provided via email, ACKNOWLEDGED by Councillors.
 - 4.2. Local Residents – At Chairman's discretion, up to 10 mins will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins per person is allowed. Item is not for comment on parish council discussions or decisions. Issues raised will be in public minutes and may be videoed or recorded.

LT expressed concerns of disorderly behaviour increasing within the Parish. It was NOTED by all Councillors the higher volume of litter on the verges and late night speeding. It was AGREED PC Felix Rawlinson will be invited to the next Parish Council meeting to discuss the same.

ACTION:CLERK

5. Planning - the open Planning Applications were NOTED by Councillors.

6. Financial Procedures –

6.1 The following payments were AGREED in accordance with the budget

- 6.1.1 HALC – Clerk Recruitment – Invoice Number H1938 £264.00
- 6.1.2 Reimbursement to Clerk for the purchase of Parish Laptop Barrington IT Services – Laptop – Invoice Number 5244 £876.00
- 6.1.3 PG Watts Lengthsman for October – Invoice Number B23.07 £320.00
- 6.1.4 Previous Clerk final salary and expenses
- 6.1.5 New Clerk salary

6.2 Bank reconciliation was NOTED

7. Parish Reports and Issues –

- 7.1 Lengthsman Scheme – To note report and consider work for Lengthsman - This was NOTED. Clerk to discuss our Lengthsman Scheme with Lengthsman to get his point of view on any larger works required which could be considered under the extra grant/match funding.

ACTION:CLERK

- 7.2 Verges Update – The verges have been cut and Councillors NOTED response from Balfour Beatty. Preparing a 'Verges Map' identifying splays etc was mentioned and will be discussed at the next Parish Council meeting.

ACTION: AS will forward all relevant correspondence to Clerk to piece together a reply at the next meeting

7.3 Tree Warden Report : Clerk to get in touch with Molly Walters of Balfour Beatty for a job description.
ACTION: CLERK

7.4 Match Funding Maintenance: Clerk to touch base with Molly Walters of Balfour Beatty
ACTION: CLERK

7.5 Draft Budget: to add onto next Agenda and this was AGREED by all Councillors

7.6 Precept: to add onto next Agenda and this was AGREED by all Councillors

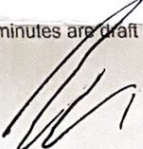
7.7 Broadband: Clerk to find out who is running Fastershire and to collate details with LT in readiness for the next Parish Council meeting
ACTION: LT & CLERK

8. Items for next agenda (no discussion) Verges update, Tree Warden update, Match Funding Maintenance, draft budget, precept and broadband update, footpaths/Hoople, police update (invited PC Felix Rawlinson), C1072 by Brilley Court – overhanging trees and road surface

10. To consider date of next meeting Monday 8th January 2024

Meeting closed at 8:40pm

These minutes are draft only and will be presented to the parish council on 8th January 2024 for Adopting.


A.I. Stan. Vice Chair. Chair of meeting -

CLERK