

Brilley Parish Council

The Parish Councillors are summoned to the Ordinary Meeting of Parish Council meeting on
Monday 8th January 2024 at 19.30 in Brilley Village Hall

AGENDA

- 1. To receive apologies of absence**
- 2. To receive declarations of interest and written applications for dispensation**
- 3. To adopt minutes of previous meeting – 14th November 2023**
- 4. Public Forum –**
 - 4.1. Ward Councillor – To receive report
 - 4.2. Local Residents – At Chairman's discretion, up to 10 mins will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins per person is allowed. Item is not for comment on parish council discussions or decisions. Issues raised will be in public minutes and may be videoed or recorded.
- 5. Planning – to consider planning applications determined by Herefordshire Council**
- 6. Financial Procedures – To note financial position, bank reconciliation and consider the following payments and income against budget.**
 - 6.1 To agree payments can be made in accordance with budget –
 - 6.1.1 Clerk salary and expenses for December to include working from home allowance as per the Contract of Employment
 - 6.1.2 P G Watts Lengthsman -TBC
 - 6.1.3 Herefordshire Council Electoral Services - £145.16
 - 6.2 To note payments made between Parish Council meetings in accordance with budget –
 - 6.2.1 P G Watts Lengthsman B23.06 - £325.00
 - 6.2.2 P G Watts Lengthsman B23.08 - £320.00
 - 6.2.3 P G Watts Lengthsman B23.09 - £315.00
 - 6.2.4 Clerk November salary in accordance with Contract of Employment £475.32
 - 6.3 To note bank reconciliation
- 7. Parish Reports and Issues –**
 - 7.1. Lengthsman Scheme – To note report and consider work for Lengthsman and to consider Lengthsman Scheme 24/25
 - 7.2. Verges Update
 - 7.3. Tree Warden update
 - 7.4. Match Funding Maintenance
 - 7.5. Draft Budget
 - 7.6. Precept
 - 7.7. Broadband update
 - 7.8. Footpaths/Hoople
 - 7.9. Police update (by email)
 - 7.10. C1072 by Brilley Court – overhanging trees and road surface
 - 7.11. Autela Payroll Services
- 8. Items for next agenda (no discussion)**
- 9. To consider date of next meeting 11th March 2024**

Amber Littleworth – Parish Clerk Tel: 07887442518 Email: clerk@brilley-pc.gov.uk