

Brilley Parish Council

Minutes of the Ordinary Meeting of Parish Council meeting on
Monday 11th September 23 at 19.30 in Brilley Village Hall

In attendance: Adrian Chapman (AC, Chairman), Alasdair Stevenson (AS, Vice Chairman), Liz Tucker (LT). Also present Emma Noble, Parish Clerk and Robert Highfield, Ward Councillor
Also present: 4 members of the public

1. **To receive apologies of absence – Steve Anning and Gareth Bufton**
2. **To receive declarations of interest and written applications for dispensation – none received**
3. **To adopt minutes of previous meeting – 3rd July 2023 – the minutes were agreed by all present to be a true account of the meeting- AS proposed the minutes be adopted and LT seconded – the minutes were therefore ADOPTED>**
4. **Public Forum –**
 - 4.1. Ward Councillor – To receive report Ward Cllr Highfield updated the parish council regarding the proposed legislation regarding polluting rivers including the Lugg and Wye. Herefordshire Council have stated that the preferred site for the new County Library is the Shire Hall – a final decision is to be made in October. In view of recent reports Ward Cllr Highfield explained that there is a link on the Herefordshire Council website for anyone that has concerns regarding Safeguarding, it will direct users to a MASH referral (Multi-agency Safeguarding Hub). Ward Cllr Highfield invited the public to ask any questions and the opportunity was taken to question if anything can be done to improve Wifi in the parish – LT explained how the Fastershire Project did not take off and out 79 people only 4 properties were provided with connection. Ward Cllr Highfield will speak to a representative of Fastershire and report back. AC will provide the most recent email communication to Ward Cllr Highfield regarding the current situation. The public also asked if there is any insulation grants available that cover double glazing as currently there is a grant for insulation but with single glazed windows it is felt this is not beneficial – Ward Cllr Highfield will investigate further.
 - Local Residents – At Chairman's discretion, up to 10 mins will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins per person is allowed. Item is not for comment on parish council discussions or decisions. Issues raised will be in public minutes and may be videoed or recorded.
 - 4.2.1 To note local residents concern regarding bottom of Brilley Lane and the junction with the A438 – This was discussed at the meeting – the parish council had received the email before the meeting and the concern noted. AC will forward the email onto Ward Cllr Highfield.
 - 4.2.2 To note concerns regarding Brilley Mountain – speeding traffic/litter - LT has exchanged communication with PCSO Felix Rawlinson regarding speeding traffic and the content of rubbish that has been collected on a regular basis which includes laughing gas cannisters and alcohol. AC will email a map of the parish roads to Ward Cllr Highfield to highlight where the concerns are.
 - 4.2.3 To note concern regarding the state of the road around Chapel Road to Brilley Green Dingle – The Concern over the state of the road was noted. AC recently went on a parish drive with Paul Hunter, Locality Steward, who feels if the road gets any worse it will need to be closed. Ward Cllr Highfield will liaise with the cabinet member that is responsible for highways and will also visit the site in person.
 - 4.2.4 To note request for Brilley newsletter – A local resident has emailed the clerk regarding what was felt to be a gap in parish communication. The concern was noted and agreed that at present the parish council can only put links on to the website in regard to parish matters.
5. **Footpaths – To receive an update from Councillor Tucker – LT reported that the work is on going and that way markers were still needed – the clerk will email LT the contact for these to be collected. AC will email**

boundary and footpath map out to LT for future planning and reference.

Planning – to consider planning applications determined by Herefordshire Council

- 6.1 To consider comments for planning application 232433/232432 – Barn at Tan House, Brynafal Bridge Court Road – conversion into a dwelling** – The application was discussed at length and noted that it does not conflict with the Brilley NDP – the building is in need of repair and

no

objections were noted, however the parish council agreed that although they do not object to the application they feel that the condition of the access road is of concern.

7, Financial Procedures – To note financial position, bank reconciliation and consider the following payments and income against budget.

- 10.1 To note payment in accordance with budget – PG Watts for July invoice £310 - NOTED
10.2 To consider clerks salary in accordance with the agreed budget and note August payment and Expenses (stamps) - ACTIONED
10.3 To consider clerks expenses – 3 return journeys - ACTIONED
10.4 To note bank reconciliation – the bank mandate was NOTED with no unexpected expenditure and all within budget.

8. Parish Reports and Issues –

- 8.1 Lengthsman Scheme – To note report and consider work for Lengthsman - This was NOTED and nothing extra to be added at present.
8.2 To consider extra parish maintenance schedule for 23/24 for possible match funding scheme with With Balfour Beatty – It was felt that the schedule is difficult to pinpoint as issues arise as and when they are identified by the lengthsman in a monthly report. The clerk will monitor this and report to the PC as and when possible maintenance concerns arise that need a contractor.
8.3 **To receive an update on verges** - AC will meet with the Locality Steward and Ward Cllr during September to look at the issues arising from the verges. As of the meeting the verges had not been cut at all in 2023. LT has emailed with an alternative cut schedule and the clerk has forwarded this on to Balfour Beatty. The main issues are Safety and timing of the cut.

9. Items for next agenda (no discussion) Verges update, Tree Warden Report, Match Funding Maintenance, draft budget, precept and broadband.

10. To consider date of next meeting 14th November 2023

Meeting closed at 8.40pm

These minutes are draft only and will be presented to the parish council on 14th November for Adopting.

A. J. Sturges

VICE CHAIR

14/11/23