

Brilley Parish Council

The Parish Councillors are summoned to the Ordinary Meeting of Parish Council meeting on
Tuesday 14th November 2023 at 19.30 in Brilley Village Hall

AGENDA

- 1. To receive apologies of absence**
- 2. To receive declarations of interest and written applications for dispensation**
- 3. To adopt minutes of previous meeting – 11th September 2023 and 21st September 2023**
- 4. Public Forum –**
 - 4.1. Ward Councillor – To receive report
 - 4.2. Local Residents – At Chairman's discretion, up to 10 mins will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins per person is allowed. Item is not for comment on parish council discussions or decisions. Issues raised will be in public minutes and may be videoed or recorded.
- 5. Planning – to consider planning applications determined by Herefordshire Council**
- 6. Financial Procedures – To note financial position, bank reconciliation and consider the following payments and income against budget.**
 - 6.1 To agree payments can be made in accordance with budget –
 - 6.1.1 HALC – Clerk Recruitment – Invoice Number H1938 £264.00
 - 6.1.2 Reimbursement to Clerk for the purchase of Parish Laptop
Barrington IT Services – Laptop – Invoice Number 5244 £876.00
 - 6.1.3 PG Watts Lengthsman for October – Invoice Number B23.07 £320.00
 - 6.1.4 Previous Clerk final salary and expenses
 - 6.1.5 New Clerk salary and expenses (2 return journeys)
 - 6.2 To note bank reconciliation
- 8. Parish Reports and Issues –**
 - 8.1 Lengthsman Scheme – To note report and consider work for Lengthsman
 - 8.2 Verges Update
 - 8.3 Tree Warden Report
 - 8.4 Match Funding Maintenance
 - 8.5 Draft Budget
 - 8.6 Precept
 - 8.7 Broadband
- 9. Items for next agenda (no discussion)**
- 10. To consider date of next meeting 9th January 2024**

Amber Littleworth – Parish Clerk Tel: 07887442518 Email: clerk@brilley-pc.gov.uk