

Brilley Parish Council

The Parish Councillors are summoned to The Annual Parish Council Meeting on
Monday 15th May 2023 at 19.15 in Brilley Village Hall

AGENDA

- 1. To Elect a Chairperson**
- 2. To Elect a Vice Chair**
- 3. To receive apologies of absence**
- 4. To receive declarations of interest and written applications for dispensation**
- 5. To adopt minutes of previous meeting – Ordinary Meeting March 14th 2023**
- 6. Public Forum –**
 - 6.1. Ward Councillor – To receive report.
 - 6.2. Local Residents – At Chairman's discretion, up to 10 mins will be allocated for the public to make
 - 6.3. representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins per person is allowed. Item is not for comment on parish council discussions or decisions. Issues raised will be in public minutes and may be videoed or recorded –
- 7. Planning**
 - 7.1 To consider planning applications determined by Herefordshire Council
 - 5.1.1 To note prior approval 230873 Pentre House – change of use of agriculture building to one larger dwelling house and for building operations reasonable necessary for conversion.
 - 7.2 To note planning decisions made by Herefordshire Council.
- 8. To consider purchasing bench/tree for Village Hall**
- 9. To consider appointing Tree Warden**
- 10. To receive update on footpaths**
- 11. To consider Verge Cutting/Verge on wild**
- 12. To consider adopting the following policies**
 - 12.1 Financial Regulations
 - 12.2 Standing Orders
 - 12.3 Councillors Code of Conduct
- 13. Financial Procedures –** To note financial position, bank reconciliation and consider the following payments and income against budget.
 - 13.1 To consider PG Watts, Lengthsman for April 2023 £300
 - 13.2. To consider clerks salary in accordance with the agreed budget 20th April – 20th May , and £4.60 for HMRC
 - 13.3 To consider clerks expenses – 4 journeys (Brilley x 4 and Balfour Beatty x 1 = 157.4 miles @ 0.45ppm £70.83
 - 13.4 To consider annual insurance policy renewal with Community Insurance - £152.62
 - 13.5 To consider invoice 352 Eyelid Productions for annual website support £100
 - To note payments made since the meeting in March in accordance with the budget:
 - 13.6 Clerk salary March payment £206.80 19th March – 19th April 2023 £206.80
 - 13.7 Lengthsman March payment for PG Watts £230
- 14. To appoint internal auditor in accordance to Annual Governance Accountability Return**
- 15 Parish Reports and Issues –**
 - 15.1 Lengthsman Scheme – To note report and consider work for Lengthsman
- 16. To note clerks resignation and consider interim recruitment of new parish for clerk.**
- 17 To consider items for the next agenda**
- 18. To consider date of next meeting -**