

Brilley Parish Council

Minutes of the Extra Ordinary Meeting of Parish Council meeting on
Thursday 14th October 2022 at 19.30 in Brilley Village Hall

In attendance: Adrian Chapman (Chairman), Alasdair Stevenson (Vice Chair), Steve Anning, Liz Tucker.

Also in attendance: Ward Cllr Graham Jones, Emma Noble, Parish Clerk and Gareth Bufton (item 7)

1. **To receive apologies of absence** – none received
2. **To receive declarations of interest and written applications for dispensation** – none received.
3. **To adopt minutes of previous meeting** – 14th July 2022 – AS proposed and LT seconded that the minutes were a true account of the meeting, all those present agreed and it was **RESOLVED** that the minutes be **ADOPTED**.
4. **Public Forum** –
 - 4.1. Ward Councillor – To receive report. – Ward Cllr Jones updated the parish council regarding Children's Services within Herefordshire Council. OFSTED have reported that the service requires improvement and £22 million will be allocated to Children's Services to achieve the necessary improvements needed. The Chief Executive of Herefordshire Council. Paul Walker, has formally said he is willing to speak to any family that was affected by any failings in the service. Ward Cllr Jones informed the parish council that Herefordshire Council were yet to receive payment of £5 million pounds that was loaned to Thurrock Council (payment was due shortly after the parish council meeting date). Ward Cllr Jones clarified that he had spoken to John Harrington at Herefordshire Council who confirmed that footbridges are ultimately Herefordshire Councils responsibility. AC thanked Ward Cllr Jones for his input on the completed repairs on the A480. Ward Cllr Jones encouraged parishioners to log any issues regarding pot holes, footbridges etc on Herefordshire Councils website.
 - 4.2. Local Residents – At Chairman's discretion, up to 10 mins will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins per person is allowed. Item is not for comment on parish council discussions or decisions. Issues raised will be in public minutes and may be videoed or recorded – No local residents were present however the following issues had been reported to Parish Councillors verbally:
 - A) It had been noted that the New Inn is currently on the market and advertised as the cottages and central area of the site for sale and not the full site. When planning was granted for the site it had conditions attached that the site can only be holiday lets/retreat whilst the current owner is in situ. Any sale would mean this condition would expire. The Parish Council have informed the selling agent of this condition to ensure there is no confusion.
 - B) Planning application for Huntingdon – polytunnels and caravans/mobile homes – it was brought to the attention of a parish councillor of a planning application in Huntingdon (adjacent parish). The application is for a vast amount of polytunnels and caravans/mobile homes to accommodate seasonal workers. Neither the Parish Council or the Ward Councillor was aware of the application and agreed that it would go on the agenda for November's meeting when the parish council have had the opportunity to look at the application in detail. The Parish Clerk and Ward Councillor will liaise with the planning officer to see why neither had been informed. LT will forward details of the a local group that are working together to unite the neighbouring parishes in various matters including looking at the application above in more detail. **ACTION: LT, CLERK**
5. **Financial Procedures** – To note financial position, bank reconciliation and consider the following payments and income against budget.
 - 5.1 To consider PG Watts, Lengthsman for September £300 in accordance with agreed budget – **ACTIONED**
 - 5.2 To consider clerks salary in accordance with the agreed budget £158.55
To consider clerks expenses – 2 return journeys 14th July and 9th October 22 £30.60, printer cartridge £11.99 stamps £5.70= total £48.2 – **ACTIONED**

5.3 To receive update regarding bank mandate – Clerk to upload relevant documents.

ACTION: CLERK

6. Parish Reports and Issues –

- 6.1 Lengthsman Scheme – To note report and consider work for Lengthsman - clerk to report works needed as per lengthsman's report. Paul Hunter (Locality Steward) had emailed parishes to recommend parish drives in preparation for the coming season. The clerk will arrange this with AC and Paul Hunter.

ACTION: CLERK

7. To consider co-opting a Parish Councillor

7.1 Verbal presentation by candidate (s) – Gareth Bufton had previously confirmed his eligibility to become a parish councillor and proceeded to present to the Parish Council his reasons for wanted to join.

7.2 To consider electing a co-opted Parish Councillor – the Parish Council thanked Gareth for his presentation and all those present voted to elect Gareth Bufton onto the parish council. GB and the clerk signed the declaration and the clerk will forward to Electoral Services. GB will complete the Declarations of interest and return to the clerk/Herefordshire Council.

ACTION: CLERK GB

- 8. To consider community grant towards the Village Hall maintenance –** The parish council received a request from the village hall committee regarding help to cover costs of the grounds maintenance around the village hall. After much discussion it was agreed by all that the village hall is a community asset that benefits the whole of the parish and it was therefore **RESOLVED** that a donation of £1639.00 which will cover costs.

9. Planning – to consider planning applications determined by Herefordshire Council

9.1 Planning application 223047 Pentre House - proposed conversion of existing barn to a dwelling 204540 – Class Q – Prior approval – although this is a Class Q the parish council discussed the Application. All those present agreed there were no objections however reservations were raised regarding the narrow access to the dwelling. The parish council recommend Herefordshire Council consider passing places as a possible condition.

9.2 To note planning decision on application number 223023 – Cefn Farm – Prior approval given - **NOTED**

- 10. To consider SAAA external auditor appointment arrangements -** The Parish Council agreed to follow HALC/NALC recommendation and not register for exemption.

- 11. To receive an update from the Footpaths meeting –** LT updated the Parish Council following on from the PROW meeting held by Herefordshire Council. Herefordshire Council have now taken back PROW in house and encourage residents to report any problems on Herefordshire Council website under 'Report a footpath issue'. If Parish Councils have a Footpath Officer, they can obtain the footpath furniture using allocated budget and repair it themselves as appropriate. PROW would like a network of footpath officers that help other parishes. LT has a contact from Kington that may come to the next meeting to discuss further. It was felt that there are plenty of walkers in and around Brilley that walk the footpaths regularly. LT will encourage people to log any issues on the website.

- 12. To consider items for the next agenda (no discussion) budget, precept, lengthsman schedule**

- 13. To consider date of next meeting 8th November - Agreed.**

Signed..... Chairman Date.....

These minutes were ADOPTED at the Parish Council Meeting November 8th 2022