

Brilley Parish Council

Minutes of Brilley Parish Council Meeting on
Thursday 14th July 2022 at 19.30 in Brilley Village Hall

In attendance: Adrian Chapman, Chairman (AC), Alasdair Stevenson, Vice Chair (AS), Steve Anning (SA) Liz Tucker (LT)
Also present: Emma Noble, Parish Clerk and Graham Jones, Ward Councillor

1. **To receive apologies of absence - none received**
2. **To receive declarations of interest and written applications for dispensation** – no declarations or written applications for dispensation
3. **To adopt minutes of previous meeting** – June 30th 2022 – One amendment was needed – Item 4.1 Ward Cllr Jones confirmed Adam Lewis, Senior Planning Officer has been promoted within Herefordshire Council and not left Herefordshire Council. Once the amendment has been made the minutes were agreed to be a true account that by all present, LT proposed and AS seconded that the minutes be ADOPTED and all were in agreement.
4. **Public Forum –**
 - 4.1. Ward Councillor – Ward Cllr Jones informed the Parish Council that there had been a recent in house and out of house reviews in regard to Children's Services. Herefordshire Council await Ofsted's report. A new Director of Children's Services Darryl Freeman has been appointed. A start date for the A438 Whitney-on-Wye roadworks has not yet been confirmed however the contract has been awarded to Owen Pell (a possible start date is 2nd week of August). Ward Cllr Jones has emailed Bruce Evans (Highways) to pursue a confirmation of a start date. Herefordshire Council are looking at costings in regard to improving the Bridge Sollars/Madley road. Ward Cllr Jones recently met with Amber Lewis, Planning Officer to discuss planning applications and confirmed that the Hillgate application is exclusively for PODS and not camping. Ward Cllr Jones has also met with Paul Hunter, Locality Steward to discuss highway issues in the locality.
 - 4.2. Local Residents – At Chairman's discretion, up to 10 mins will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins per person is allowed. Item is not for comment on parish council discussions or decisions. Issues raised will be in public minutes and may be videoed or recorded.

It was reported that a local resident had raised concerns with a councillor regarding vehicles using Dark Lane. The Parish Council discussed this at length and RESOLVED that a TRO is expensive, and at present it was felt that the Parish Council could not justify this expenditure at present. One possibility is downgrading the road to a restricted byway – LT will explore this further and report back to the Parish Council. AC will update the local resident of the Parish Councils decision and inform them of any update.

ACTION: LT AC

5. **Financial Procedures** – To note financial position, bank reconciliation and consider the following payments and income against budget.
 - 5.1 To consider PG Watts, Lengthsman for June £300 in accordance with agreed budget – this was ACTIONED. LT would find the lengthsman's schedule useful and the clerk will forward this onto her. **ACTION: CLERK**
 - 5.2 To consider clerks salary in accordance with the agreed budget £422.80 (23th May – 17th July) – **ACTIONED**
To consider clerks expenses – 5 return journeys 23 May – 13th July £72.00 - **ACTIONED**
 - 5.3 To confirm updating the bank mandate in accordance with the finance regulations policy. – AC proposed and AS seconded that a resolution was to be passed to update the current bank mandate. This would include removing Roger Bayliss as a signatory (due to Roger's resignation) and that a third signature was needed. LT confirmed she is happy to become a signatory. Therefore, AC proposed and AS seconded that Roger Bayliss be removed from signatory and Liz (Elizabeth Tucker) be added as a signature on the mandate. The clerk will fill out and post the necessary forms for signature. **ACTION: CLERK**

6. **Verging on Wild – to provide an update on the scheme** – LT will liaise with those residents that have expressed an interest in the scheme. It is hoped that the scheme can be actioned next year. The clerk confirmed that the Parish Council only asked for one verge cut this year and that this should happen around August time. In readiness for next

year the clerk will contact Fiona Ritchie around January/February time to ask her to advertise the scheme and that any interested residents are to contact the clerk.

ACTION: LT CLERK

6. Planning – to consider planning applications determined by Herefordshire Council

6.1 Planning application 204540 Hillgate Planning re-consultation - change of use from pony paddock to holiday pods. Comments by 15/07/22 – The application was discussed at length. The Parish Council have concerns regarding the wording on the application as it does not match the drawing. It was felt written confirmation was needed regarding that the application is for pods and not camping and clarification on the compost toilet/showers as they will no longer be needed. Concerns were also raised regarding noise and lights, and it was agreed that restrictions would be needed. The Parish Council object to the application as follows:

After detailed discussion all present objected to the application as follows: It is felt written clarification is needed regarding whether this application is for a campsite with pods and the exact number of pods. There are at most 4 passing places going uphill and 2 going downhill but these are residents' driveways and other peoples land cannot be classed as passing places. The parish council would like confirmation that the applicant has the relevant license in place for a campsite/pods. The parish council would also like clarification regarding the composting WC- if it's just pods this would not now be needed. The parish council have concerns regarding noise in unsociable hours.

7. To consider co-opting a Parish Councillor – No candidates were present, so no further actions or considerations were necessary.

7.1 Verbal presentation by candidate (s)

7.2 To consider electing a co-opted Parish Councillor

8. To comment on Town and Parish Council Survey 2022 – The form was completed, and the clerk will send to the OPCC. Ward Cllr Jones said the local policing representative is eager to attend meetings as necessary. The Parish Council will consider inviting him to future meetings.

9. To note Herefordshire Local Plan 2021-2041 Shaping Consultation- This was discussed, and it was RESOLVED that the Parish Council will email comments to the clerk for submission. ACTION: ALL

10. To consider items for the next agenda (no discussion)

11. To note date of next meeting – 13th September 2022

Meeting closed at 8.34pm