

Brilley Parish Council

Minutes of Brilley Parish Council meeting on
Tuesday 13th July 2021 at 19.30 in Brilley Village Hall

Minutes

1. **To receive apologies of absence** – Chris Holloway
2. **To receive declarations of interest and written applications for dispensation**- none received
3. **To adopt minutes of previous meeting** – 24th June 2021 – AS proposed and AC seconded – the minutes were therefore ADOPTED.
4. **Public Forum** –
 - 4.1. Ward Councillor – To receive report – Ward Councillor Jones reported the following
 - The last full Council meeting was cancelled and rescheduled for 4 months time.
 - John Harrington confirmed to Ward Councillor Jones that Balfour Beatty have the contract to investigate the groundworks needed on the A438 where the traffic lights are. Once this is completed the necessary work will go to tender. Ward Councillor Jones has asked that Herefordshire Council investigate the necessary diversions now and also possible timings of diversions.
 - Ward Councillor Jones will do a parish tour with the Locality Steward in the next few weeks and highlight work that needs to be carried out by BB. Roads highlighted were by Glenavon Buildings and the road to Brilley after turning off the A438. The clerk will report the verge by the temporary traffic lights needs cutting back so road users can see the signs clearly. **ACTION: CLERK**
 - 4.2 Local Residents – At Chairman's discretion, up to 10 mins will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins per person is allowed. Item is not for comment on parish council discussions or decisions. Issues raised will be in public minutes and may be videoed or recorded – no members of the public were present.
5. **Financial Procedures** – To note financial position, bank reconciliation and consider the following payments and income against budget.
 - 5.1 PG Watts, Lengthsman for June £600 (this is for work carried out in May and June) chq 586 - ACTIONED
 - 5.2 To consider Clerk's contracted hrs salary 27/05/2021 – 15/07/21 42 hrs (7 weeks) pay @ 10.57 ph £443.94 chq no 587 - ACTIONED
 - 5.3 To consider clerks expenses for mileage (5 journeys to Brilley between 26/05/21 – 13/07/31 and one return journey to Balfour Beatty) at 173.2 miles @ 0.45 pp) £77.94 chq 589 - ACTIONED
 - 5.4 To consider financial position - NOTED
6. **Planning – to consider planning applications determined by Herefordshire Council**
 - 6.1 Planning application P212066 Land of Lower Bridge Court Road, Brilley – retrospective application for the change of use of land to private equestrian use and 3 outbuildings; a stable block, store and field shelter. – It was agreed by all present that whilst there were no objections to the planning application there should be a condition that it remains for domestic equine use only.
7. **Parish Reports and Issues** –
 - 7.1. Lengthsman Scheme – To note report and consider work for Lengthsman - work noted from the Lengthsman report and the clerk will action as necessary. **ACTION: CLERK**
8. **Notice Board** – To consider quotes and specifications for noticeboards. – The Parish Council have examined quotes for aluminium notice boards and also timber effect plastic noticeboards. It was agreed by all those present that the clerk should investigate costs of timber effect plastic noticeboards as this was the preferred choice, with 2 lockable doors and free standing. **ACTION: CLERK**
9. **NDP – To discuss the review of the NDP** – The review of the NDP was discussed as it had been suggested that it needed to be reviewed and possibly one policy slightly amended to hold the same ground as when it was first adopted. Ward Councillor Jones thought that amending the NDP slightly

would not really make a significant change in any planning application for developments in the Parish. It was proposed by AS and seconded by AC that the NDP review be suspended until the National Development Plan issues further guidance. All present agreed Brilley NDP Review be suspended.

- 10. Police Charter – to consider three items of policing concerns for the local area. The Local Police Charter was discussed and agreed.** -The three areas of policing concerns within the parish are:
- Farm theft
 - Wildlife crime
 - Response time to criminal activity.

This is to be reviewed in October/November. The clerk will complete the form and forward to PSCO Wall.

- 11. To note correspondence –** The Parish Council gratefully received a thank you from Dave Woolley who had emailed AC to officially thank the Parish Council on behalf of the Village Hall Committee for the recent contribution to the maintenance of the play area.
- 12. To raise matters for next agenda or for Clerk's action under delegated powers** (no discussion) – Noticeboard
- 13. To note date of next meeting –** 14th September 2021 at 7.30pm