

Brilley Parish Council

The Parish Councillors are summoned to a meeting of Brilley Parish Council on
Tuesday 12th January 2021 at 19.30 via Zoom

1. **To receive apologies for absence**
2. **To receive declarations of interest and written applications for dispensation**
3. **To adopt minutes of previous meeting – 25th November 2020**
4. **Public Forum –**
 - 4.1. Ward Councillor – To receive report.
 - 4.2. Local Residents – At Chairman's discretion, up to 10 mins will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins per person is allowed. Item is not for comment on parish council discussions or decisions. Issues raised will be in public minutes and may be videoed or recorded – **no members of the public present.**

A local resident has raised concerns with a Parish Councillor regarding off roaders and byways – to be discussed at 6.2

5. **Financial Procedures –** To note financial position, bank reconciliation and consider the following payments and income against budget.
 - 5.1 PG Watts, Lengthsman for December £310.00 Chq no 568
 - 5.2 To consider Clerk's contracted hrs salary 03/11/2020-04/01/2021 £570.78 chq no 569
 - 5.3 To consider clerks expenses for mileage (2 journeys to Brilley at 36 miles each, 0.45 ppm)
 - 5.4 To consider AKA Littlejohn Invoice no HE0023 Administration charges in relation to AGAR £48.00
 - 5.5 To set budget 20/21
 - 5.6 To set precept 21/22
 - 5.7 To consider bank reconciliation.
 - 5.8 To consider HALC Audit update course for the clerk £45
6. **Parish Reports and Issues –**
 - 6.1. Lengthsman Scheme – To note report in CIS and consider work for Lengthsman inc Tan House
 - 6.2. Off roaders and byways
7. **Litter Pick -** Clerk update as reported in CIS
8. **Notice Board –** Clerk update as reported in CIS
9. **HGV's Holborn Lane**
10. **To note correspondence –** See CIS
 - 10.1 To note HALC courses and newsletter
11. **To raise matters for next agenda or for Clerk's action under delegated powers (no discussion) –**
12. **To note date of next meeting – 9th March 2021 at 7.30pm**

07/01/2021

Emma Noble – Parish Clerk

20 Manor Fields, Burghill, Hereford, HR4 7RR Tel: 07954 706182 Email: clerk@brilley-pc.gov.uk