

Brilley Parish Council

You are hereby summoned to attend a meeting of the Parish Council on
Tuesday 10 March 2020 at 19.30 in Brilley Village Hall

Agenda

- 1. To receive apologies for absence**
- 2. To receive declarations of interest and written applications for dispensation**
- 3. To adopt minutes of previous meeting – 14 January 2020**
- 4. Public Forum –**
 - 4.1. Ward Councillor – To receive report
 - 4.2. Local Residents – As per Standing Orders - At Chairman's discretion, up to 10 mins will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins per person is allowed. Item is not for comment on parish council discussions or decisions. Issues raised will be in public minutes and may be videoed or recorded
- 5. Financial Procedures – To note financial position, consider the following payments and income against budget. To sign new mandate and electronic banking application form:**
 - 5.1. PG Watts, Lengthsman for January £350.00 Chq no 537, February £350.00 Chq no 538
 - 5.2. Alison Sutton, Clerk's contracted hrs salary £122 and expenses for November-December 2019, £56.70 Chq No 539 & 542
 - 5.2. HMRC, PAYE paid on behalf of Alison Sutton, £30.04
 - 5.3. Emma Noble, Clerk's contracted hrs salary December 2019-March 03 2020, £760.43 and expenses for Dec19 – March03 £32.40 chq no 540 & 543
 - 5.4. HMRC, NIC paid on behalf of Emma Noble, £5.65
 - 5.5. Information Commissioners Annual Invoice – ref ZA045279 Chq no 541
- 6. Parish Reports and Issues –**
 - 6.1. Lengthsman Scheme – To note report in CIS and consider work for Lengthsman.
 - 6.2. Road and ditch maintenance on C and unclassified roads in Brilley
- 7. Email and Website Server Update**
- 8. To note correspondence – See CIS**
- 9. To raise matters for next agenda or for Clerk's action under delegated powers (no discussion)**
- 10. To note date of next meeting – 12 May 2020 at 19.30**

Signed:

Date: 04/03/2020

Emma Noble, Brilley Parish Clerk

Emma Noble – Parish Clerk
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