

BRILLEY PARISH COUNCIL

Minutes of the extra Ordinary Meeting of the Parish Council held on
Tuesday 22 May 2018 at 19.30 at Brilley Village Hall

Present: Cllrs Roger Bayliss (Chairman), Adrian Chapman, Neil Lewis, Alasdair Stevenson and Chris Holloway.

In Attendance: Parish Clerk Alison Sutton.

1. **Apologies for absence** – Acting Ward Councillor Roger Phillips.
2. **Declarations of interest and written applications for dispensation** – None.
3. **Public Forum** –
 - 3.1. Local residents – None.
4. **Parish Reports** –
 - 4.1. Lengthsman scheme costs – New rate of £18/hr for current Lengthsman NOTED. RESOLVED to continue with current Lengthsman and amend work schedule as follows: Cutting of visibility splays, 5 hrs x2/yr; drive-round with Cllr, Clerk & Locality Steward, 3 hrs annually; drainage work clearing culverts, drain tops etc, 10 hrs monthly; clearing storm debris & litter, 2.5 hrs monthly; cleaning & cutting round traffic signs, 5 hrs quarterly. NOTED that some drainage hrs may not be needed in summer months and can be held back and used as extra hrs in winter months at Lengthsman's discretion. Clerk INSTRUCTED to amend work claim sheet to allow more detailed reporting of work by Lengthsman.
5. **GDPR** – Actions re website. Quote and recent communications from current website provider NOTED. RESOLVED to continue with different company to undertake work, as resolved at Annual Meeting of the Parish Council. AGREED format for new email addresses for Cllrs when new website built and active.
6. **Matters for the next agenda or for Clerk's action under delegated powers** –

Next agenda:

 - Funding for plaque for commemorative tree.

Clerk's delegated powers:

 - Armistice & Armed Forces Community Grants Programme – forward to PCC secretary & treasurer
 - Arrange date for review of policies.
7. **Date of next meeting** – Tuesday 10 July 2018 at 19.30.

This meeting was declared closed at 20.23.

SIGNED R. F. Bayliss
(Roger Bayliss, Chairman)

DATE 10/7/18